



CHANGE OF ARRANGEMENT  
FOR COLLECTION OF A CHILD

\_\_\_\_\_ (CHILD'S NAME)

\_\_\_\_\_ (CLASS)

will be picked up on \_\_\_\_\_ (DAY)

\_\_\_\_\_ (DATE)

by \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

(PLEASE STATE RELATIONSHIP TO CHILD)

Signed \_\_\_\_\_ (\* PARENT/CARER/  
PHONE MESSAGE)  
\* delete as appropriate

Date \_\_\_\_\_



CHANGE OF PERSON RESPONSIBLE  
FOR COLLECTION A CHILD

\_\_\_\_\_ (CHILD'S NAME)

\_\_\_\_\_ (CLASS)

will be picked up on \_\_\_\_\_ (DAY)

\_\_\_\_\_ (DATE)

by \_\_\_\_\_

\_\_\_\_\_

(PLEASE STATE RELATIONSHIP TO CHILD)

Signed \_\_\_\_\_ (\* PARENT/CARER/  
PHONE MESSAGE)  
\* delete as appropriate

Date \_\_\_\_\_